

SAQA ID	QUALIFICATION TITLE	NQF LEVEL	CREDITS	DURATION
118748	Labour Inspector	5	209	1.5 years

A. Quality Assurance Body

Quality Council for Trades & Occupations (QCTO)

B. Assessment Quality Partner

Service Sector Education & Training Authority (SSETA)

C. Qualification Overview

A qualified learner will be able to:

- Monitor and enforce relevant legislation.
- Facilitate fair and just labour relations.
- Initiate actions to prevent labour disputes.
- Promote, monitor, and enforce compliance with collective agreements.

D. Exit Level Outcomes

1. Monitor and enforce relevant legislation.
2. Facilitate just and fair labour relations.
3. Initiate actions to prevent labour disputes.
4. Promote, monitor, and enforce compliance with collective agreements.

E. Entry Requirements

The minimum entry requirement for this qualification is:

- NQF Level 4 qualification/Matric.

F. Qualification Modules

1. Knowledge Modules

Module Code	Module Title	NQF Level	Credits
335901-000-00-KM-01	Labour Legal Compliance and Regulatory Framework	5	8
335901-000-00-KM-02	Labour Relations Provisions	5	2
335901-000-00-KM-03	Collective Agreements and Bargaining Councils	5	4
335901-000-00-KM-04	CCMA Rules	5	2
335901-000-00-KM-05	Bargaining Council Rules	5	2
335901-000-00-KM-06	Professional Values and Ethics	5	2
335901-000-00-KM-07	Data Records Management	5	2
335901-000-00-KM-08	Conflict Resolution and Management	5	2
335901-000-00-KM-09	Report Writing	5	2
335901-000-00-KM-10	Analyse and Communicate Workplace Data	5	2
335901-000-00-KM-11	Workplace Communication Skills	5	2
335901-000-00-KM-12	Impact of Labour Legislation on Business	5	2
335901-000-00-KM-13	Negotiation for Results	5	2
335901-000-00-KM-14	Customer Service	5	2
335901-000-00-KM-15	Dispute Resolution Process	5	2
335901-000-00-KM-16	Labour Dispute Prevention	5	2
335901-000-00-KM-17	Problem Solving	5	2

2. Practical Modules

Module Code	Module Title	NQF Level	Credits
335901-000-00-PM-01	Monitor and Enforce Compliance with the Relevant Legislation	5	18
335901-000-00-PM-02	Enable Fair and Just Labour Relations Through Advocacy in Action	5	15
335901-000-00-PM-03	Initiate Actions to Prevent Labour Disputes	5	15
335901-000-00-PM-04	Promote, Monitor and Enforce Compliance with Collective Agreements	5	10

3. Work Experience Modules

Module Code	Module Title	NQF Level	Credits
335901-000-00-WM-01	Processes and Procedures for Monitoring, Enforcing Any Legal Proceedings in Compliance with Relevant Legislation and Regulatory Frameworks	5	30
335901-000-00-WM-02	Procedures to Facilitate Fair and Just Labour Relations Under the Direct Supervision of a Qualified Person	5	30
335901-000-00-WM-03	Process to Promote Advocacy in Action to Prevent Labour Disputes Under the Supervision of a Qualified Person	5	25
335901-000-00-WM-04	Process for Promoting, Monitoring and Enforcing Compliance with Collective Agreements Within Required Regulatory Frameworks	5	24

NB

All modules are compulsory

Unemployed candidates **MUST** be hosted at a real workplace for work integrated learning

G. Delivery Methodology

- Face to face contact sessions at an approved QCTO venue
- Virtual support sessions

H. Assessment

Assessment will comprise the following;

- Completion of formative and summative assessment tasks
- Completion of workplace logbook tasks
- External Integrated Summative Assessment (EISA) at an approved QCTO assessment centre

I. Certification

The QCTO will issue successful candidates with;

- Statement of Results
- Certificate of Competence