

SAQA ID	Qualification Title	NQF Level	Credits	Duration
101869	Occupational Certificate: Project Manager	5	240	2 Years

A. Quality Assurance Body

Quality Council for Trades & Occupations (QCTO)

B. Assessment Quality Partner

Service Sector Education & Training Authority (SSETA)

C. Qualification Overview

The purpose of this qualification is to prepare a learner to operate as a Project Manager. A Project Manager applies knowledge of project management to achieve project objectives in a specific field of application.

A qualified learner will be able to:

- Initiate a project to address specific project objectives.
- Plan and prepare the delivery of a project.
- Execute and control the delivery of a project management plan.
- Manage the project close out process.

D. Exit Level Outcomes

1. Initiate a project to address specific project objectives.
2. Plan and prepare the delivery of a project.
3. Execute and control the delivery of a project management plan.
4. Manage the project close out process.

E. Entry Requirements

The minimum entry requirement for this qualification is:

- Level 4 with Mathematical Literacy and Communication

F. Qualification Modules

1. Knowledge Modules

Module Code	Module Title	NQF Level	Credits
121905000-KM-01	Introductory Studies for Project Managers	5	4
121905000-KM-02	Project Integration Management	5	4
121905000-KM-03	Project Scope Management	5	8
121905000-KM-04	Project Time Management	5	8
121905000-KM-05	Project Cost Management	5	8
121905000-KM-06	Project Quality Management	5	8

121905000-KM-07	Project Human Resource Management	5	8
121905000-KM-08	Project Communications Management	5	8
121905000-KM-09	Project Risk Management	5	8
121905000-KM-10	Project Procurement Management	5	8
121905000-KM-11	Project Stakeholder Management	5	8

2. Practical Modules

Module Code	Module Title	NQF Level	Credits
121905000-PM-01	Initiate a project	5	4
121905000-PM-02	Plan and develop a project management approach and scope statement	5	8
121905000-PM-03	Plan and develop a project timeline and schedule	5	8
121905000-PM-04	Plan for and project the cost of a project	5	8
121905000-PM-05	Plan project management systems	5	8
121905000-PM-06	Monitor and control the scope of a project	5	8
121905000-PM-07	Control the project delivery schedules and costs	5	8
121905000-PM-08	Control the project quality	5	8
121905000-PM-09	Manage and control the human resources of a project	5	8
121905000-PM-10	Conduct and control project communication and stakeholder interaction	5	8
121905000-PM-11	11Manage and control project risks	5	8
121905000-PM-12	Manage and control project procurement activities	5	8
121905000-PM-13	Manage and control project close-out activities	5	8

3. Work Experience Modules

Module Code	Module Title	NQF Level	Credits
121905000-WM-01	Attend to project initiation management processes	5	10
121905000-WM-02,	Attend to project planning processes	5	20
121905000-WM-03	Attend to project execution and control processes	5	20
121905000-WM-04	Attend to project close out processes	5	20

NB

All modules are compulsory

Unemployed candidates **MUST** be hosted at a real workplace for work integrated learning

G. Delivery Methodology

- Face to face contact sessions at an approved QCTO venue
- Virtual support sessions

H. Assessment

Assessment will comprise the following.

- Completion of formative and summative assessment tasks
- Completion of workplace logbook tasks
- External Integrated Summative Assessment (EISA) at an approved QCTO assessment centre

I. Certification

The QCTO will issue successful candidates with.

- Statement of Results
- Certificate of Competence